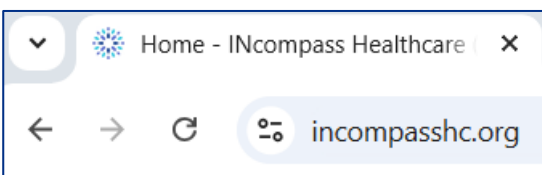


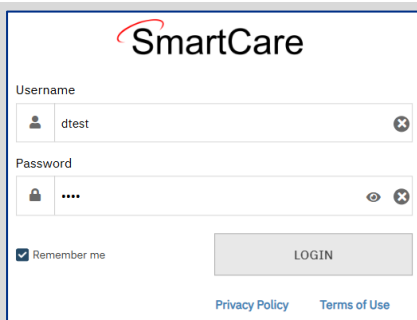
## Accessing the Portal



1) Using your **Internet Browser**, navigate to the INcompass Healthcare website: [www.incompasshc.org](http://www.incompasshc.org)

2) Click on the **Patient Portal** button.

Patient Portal



SmartCare

Username  
dtest

Password  
.....

☒ Remember me

LOGIN

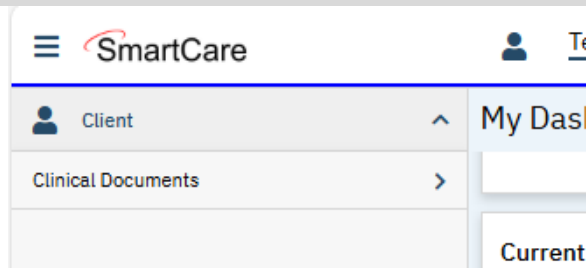
[Privacy Policy](#) [Terms of Use](#)

3) Enter your **Username** and **Password** and answer any **Security Questions**.

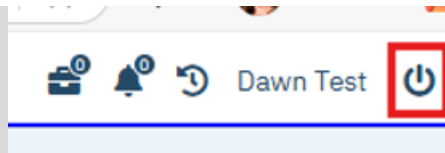
To reset your **Password**, click **Forgot Your Password** and follow the prompts.

Forgot your Password?

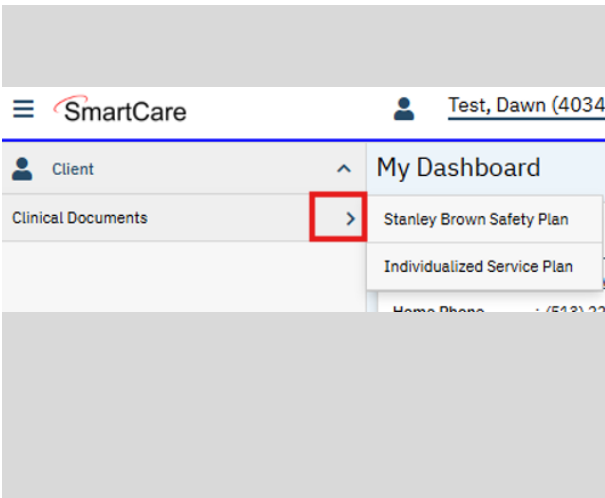
4) The **My Dashboard** screen displays after logging in.



5) Click the **Logout** button to exit the **Portal**.



## Navigating the Portal



1) **Quick links** can be used to access documents and other areas of the **Portal** such as the treatment plan and safety plan (if applicable).

2) The **Documents To Do** widget allows you to view and sign available documents. To sign a document, click on the **To Do** hyperlink to open the document.

Documents To Do(9)		
Gambling Screen...	2025-03-12	<a href="#">To Do</a>
TB Screening Fo...	2025-03-12	<a href="#">To Do</a>
Health-Related ...	2025-03-12	<a href="#">To Do</a>
GAD-7 (Core)	2025-03-12	<a href="#">To Do</a>



3) Complete the document and click on the **Sign** button.

4) Click on the **Home / My Dashboard** option to return to **the Documents To Do** widget to complete and sign the next available document.

